



### ENROLLMENT FORM

The patient/guardian shall complete this form and submit it to the center prior to the Patient's first day of attendance. Information printed on this form shall be kept current.

<b>PATIENT INFORMATION</b>				
Name (Last, First, MI)	Home Address (Street, City, State, Zip)	Telephone #	Date of Birth (mm/dd/yyyy)	Date of Evaluation
Name of Physician	Address (Street, City, State, Zip)			
<b>Name of other specialist involved in Patient's care</b>				
Physician	Specialty	Phone Number		
Medical Diagnosis:				
Medications:				
Current therapy plan:    PT    OT    ST    Counseling    Frequency:				
History of illness:				
<b>EMERGENCY CONTACT</b>				
Relationship to Patient	Name Home Address (Street, City, State, Zip)	Telephone #	Cell Phone #	E-mail Address
<b>INSURANCE INFORMATION</b>				
Primary Insurance Co.	Policy #	ID #		Group #
Policy Holder	Policy Holder SSN #	Secondary Insurance		Policy Holder DOB

**CANCELLATION POLICY**

I understand that Seaside Rehabilitation has given me a weekly appointment time which I agree to keep. If I am unable to keep my appointment, I understand that Seaside Rehabilitation has a 6-hour cancellation notice policy. If I do not cancel my appointment within 6 hours, I understand that I will be responsible for a \$25 cancellation fee payable at my next scheduled appointment.

**AUTHORIZATIONS**

- I AUTHORIZE/ DO NOT AUTHORIZE Seaside Rehabilitation to discuss my evaluation results with my  
    Δ Medical Doctors      Δ other medical professionals      Δ other rehab professionals
- I authorize the release of any medical or other information necessary to process insurance claims.
- I authorize payment of my medical benefits to Seaside Rehabilitation.
- I acknowledge receipt of the practice’s “Notice of Privacy Practices.”
- I understand that I am financially responsible for all services performed by the therapists. I am responsible for all services deemed not covered or denied by my insurance company.
- Any copayment due at time of visit and not paid at that time is subject to a \$5.00 service charge.
- Any balance sent for collection will be charged the state’s maximum allowable interest rate.
- I understand that Seaside Rehabilitation has a 6-hour cancellation notification requirement. I also understand that if I cancel in less than 6 hours of my appointment, I am responsible for a \$25 cancellation fee.
- I understand that if my Patient misses more than 3 sessions per quarter, that he/she may be discharged from therapy until I/we can commit to another time/day/date in which we can participate in therapy on a more consistent basis.
- I understand that failing to disclose all insurance information will result in my being responsible for all unclaimed fees.

**Client’s Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_